

**TOWN OF NEW GLARUS  
PARKS COMMISSION MEETING  
DECEMBER 10, 2014  
MINUTES**

ATTENDING: Chris Narveson, Dana Emmerton, Chris Reis, Harry Pulliam and Susan McCallum, Deputy Clerk.

ABSENT: Andy Elkins

ALSO ATTENDING:

CALL TO ORDER: C. Narveson called the meeting to order at 8:25 p.m.

AGENDA:

1. Proof of Posting: S. McCallum attested that the agenda was properly posted.
2. Discuss and consider November 20, 2014 minutes:  
C. Reis moved to approve the November 20, 2014 minutes, 2<sup>nd</sup> H. Pulliam. Motion carried.
3. Public Comments: S. McCallum handed out a letter from The Prairie Enthusiasts. H. Pulliam related a discussion he had with Indigenous Restorations- Steve Fabos regarding doing a yearly burn until the aggressive species are damaged. All agreed that this would be a good process. H. Pulliam also said Fabos recommended doing inter-seeding of native prairie grasses where trees are to be removed; otherwise the invasive plants will fill the spot. He said we would need about 10#, costing about \$200. H. Pulliam suggested have Fabos and A. Ingwell attend a meeting in March to discuss the needs of the BBRC.
4. Update 2014 budget: S. McCallum handed out information on camera types and prices from Best Buy and The Camera Company. Thoughts included; easy to use, between \$100 and \$200, optical zoom, enough pixels, additional memory card and Nikon or Canon. H. Pulliam moved to purchase the Canon PowerShot SX600HS for \$179.99 from the Camera Company, 2<sup>nd</sup> by D. Emmerton. Motion carried.

The 2014 Budget was reviewed and the line items designated for the final 2014 payments: Indigenous Restoration payment of \$1,400- \$688 from Maintenance/Restoration BBRC, \$712 from Trail Development; Stream Map from Green County Land/Water Dept. \$500- \$300 from Pool Scholarships, \$200 from Parks Workshops/Projects; Camera up to \$200 from Parks Projects/Workshops; remaining \$427 to be used to purchase Forever stamps in 2014, \$245 of this for mailing of 2015 Tree Sales pre-orders. The \$427 remaining was identified in the following categories; Trail Development \$88, Parks Workshops/Projects \$184, Recruitment \$249; less the line item overages- Parks Postage \$15, Printing \$30 and TPE Membership \$50. C. Reis moved to approve the expenditures as identified, 2<sup>nd</sup> by H. Pulliam. Motion carried.

In addition there will be remaining monies in the Per Diems and Payroll Taxes due to not having a full commission. C. Narveson felt that any remaining monies should be used to purchase forever stamps and D. Emmerton agreed as they never lose their value. C. Reis moved to use any remaining monies to purchase forever stamps, 2<sup>nd</sup> by H. Pulliam. Motion carried.

There was a question about the \$500 in Website Maintenance and no expenditures so far, McCallum will talk with Clerk about this item. The commissioners felt that if it was for software that this cost should be spread across Town Board, Plan Commission and Parks Commission.

C. Narveson thanked the commission members for their diligent budget expenditures for the

year and how they accomplished almost a zero balance.

5. Discuss and consider \$5.54 and \$9.39 Roy's Market expenditures: H. Pulliam moved to approve the Roy's Market invoices of \$5.54 and \$9.39, 2<sup>nd</sup> by D. Emmerton. Motion carried.

6. Discuss and consider Tree Sales Program:

a. Choose Tree Types.

The commission reviewed tree types native to their area of the state. H. Pulliam stated that there is a Butternut disease currently in the state and he thinks we should not sell, all agreed. It was decided to order six types of trees again, to include: Burr Oak (the other oaks last year were poor sellers), Sugar Maple, Shagbark Hickory, Tamarack, White Pine and Quaking Aspens. It was decided to order 2-3' trees. Orders are due to Green County Friday February 13<sup>th</sup>, \$2 a tree with minimum of 10 per species for all available. They will also use Schumachers for any not available or not the right height from Green County. The sales price will stay the same as last year; \$3 per tree pre-order and \$6 per tree for "day of" sales. S. McCallum will create a pre-order form with these new species and email to members for approval.

C. Narveson suggested that they order this year whatever total quantity they sold last year. The decision was to do pre-ordering and order half again as many of the pre-orders for "day of" sales.

b. Create mailing and set process.

Postage being purchased with remaining budget monies will be used for postage on this flier. C. Narveson stated that he thinks they need to send out the flier before the next parks commission meeting. H. Pulliam moved to purchase the types of trees discussed and send mailing just after the first of the year, 2<sup>nd</sup> by D. Emmerton. Motion carried. D. Emmerton offered to assemble the flier for mailing prior to the January meeting.

C. Narveson informed the group that on the flier the Town Board wants information about the new waste hauling contract, this would include; only a spring clean-up and that there will be a choice by residents for manual or automated service.

c. Payments to vendors.

Green County must be paid with order; they will make motion at the January meeting for payment approval.

7. Schedule Next Meeting and Set Agenda, Host for joint meeting in January: Joint at 7:00pm prior to regular meeting, January 15. Agenda to include; joint Dog Park including land, trails process and bridge project, town and village updates and ice rink. Parks agenda to include; E. Woerpel signs, entry marking and borders, 2015 projects including trails and spring workshop.

8. Adjourn: C. Reis moved to adjourn at 9:35 pm, 2<sup>nd</sup> by D. Emmerton. Motion carried.